

Dear Parents:

Should an emergency situation ever arise in our area while school is in session, we want you to be aware that schools have made preparations to respond effectively. Should we have a major earthquake or other emergency during school hours, your child will be cared for at school. Training in emergency action procedures is mandatory for all school personnel.

Your cooperation is essential. Please post the following information to be referred to in the event of an emergency:

1. Do not telephone the school. Telephone lines may be needed for emergency communication.
2. Emergency contact information for your child(ren) is critical. In the event of an emergency, students will be kept at their schools until they are picked up by an adult listed on their Student Registration Form. It is imperative that this form be kept current. Please consider the following criteria when authorizing another person to pick up your child(ren):
  - They must be at least 18 years of age
  - They are usually home during the day
  - They could walk to school if necessary
  - They are known to your child(ren)
  - They are both aware and able to assume this responsibility
3. It is important the sign-out process be followed. We want to avoid sending emergency responders into a dangerous situation when a student might have just left without checking out.
4. Turn your radio to KPEN 102.3 FM, KWAVE 104.9 AM, KSRM 920 AM, KBBI 890 AM or KDLL 91.9 FM for emergency announcements.

In the event of a major emergency, your district schools will need the assistance of community members. Supplies will be needed to provide for the children, and volunteers will be needed to assist with clean-up and the care and shelter of the children until they are picked up by a designated family member or friend. We would encourage you to consider the possibility of serving as an emergency volunteer. If you are interested, please contact you child(ren)'s school. Thank you in advance for your support.

Sincerely,

Doug Hayman, Principal  
Tustumena School